

#### VILLAGE ANNOUNCEMENTS:

- Minutes of Board Meeting will now be available the **Tuesday** following the Board Meeting at Advantage Community Bank and the Clerk's Office. Thank you for your patience and understanding. Val Heins, Clerk-Treasurer
- Clerk's Office hours are 9:00 am to 5:00 pm Monday-Friday; closed 1:00-2:00 pm for lunch hour. 24 hour secured depository is available next to the Clerk's Office door
- [www.dorchesterwi.com](http://www.dorchesterwi.com) visit our website for minutes, calendar of events, and much more!

## VILLAGE OF DORCHESTER FINANCE COMMITTEE MEETING

Wednesday, January 9, 2013 6:30 PM

Clerk's Office, 228 W. Washington Ave., Dorchester WI

Chairman Dunlap called the meeting to order at 6:37pm. Present were Chairman Dunlap, Trustee Schwoch and Trustee Koncel. Also present were Trustee Seubert, and Clerk-Treasurer Heins.

Submitted bills and account reports for Water, Sewer and Village Accounts for the month of December 2012 were reviewed, discussed and payments were approved. A motion was made by Schwoch, seconded by Koncel to adjourn. Motion carried. Adjourned 6:42 pm.

## VILLAGE OF DORCHESTER BOARD MEETING

Wednesday, January 9, 2013 6:45 PM

Clerk's Office, 228 W. Washington Ave., Dorchester WI

The meeting was called to order by President Krause at 6:48 pm. Pledge of allegiance was said. Roll call was taken with the following Trustees present: Seubert, Rau, Dunlap, Schwoch, and Koncel. Trustee Schauer was absent. Also present were Clerk-Treasurer Heins, Kevin O'Brien of the TP, Chief Leichtman, Dean Faude, Rick Golz, Jesse Rieck, Deputy Clerk-Treasurer Susan Hanson, Kirk Skoog and Jeremy Haas of MSA.

#### Public Hearing for CDBG program.

President Krause announced the start of the Public hearing for the Community Development Block Grant (CDBG) program. A sign-in sheet was available for public input.

Kirk Skoog stated achieved 51% after totals of all participants in the LMI survey the village conducted late in 2012. The hearing being conducted is part of the process for the federally funded State program in operation since 1981. Approximately \$17,000,000.00 available to be provided in Grants.

There was no public input regarding the CDBG Grant program presented by Kirk Skoog. A MSA Project update sheet is available at the Clerk's Office upon request.

A motion was made by Rau, seconded by Koncel to approve the Professional Services Agreement with MSA for \$5,000.00 to prepare and submit the Community Development Block Grant (CDBG) Application to the Wisconsin Economic Development Corporation (WEDC) and Authorizing Resolution authorizing Submission of a Community Development Block Grant Application. Said Resolution was assigned as No. 266. Motion carried. 6/0

There was no discussion or action taken on residential displacement as does not apply.

#### Review and approve minutes of the December 5, 2012 and December 19, 2013 Village Board meetings.

A motion was made by Schwoch, seconded by Dunlap to approve minutes of the December 5, 2012 and December 19, 2012 village board minutes. Motion carried. 6/0

A motion was made by Dunlap and Seconded by Koncel to approve the December 2012 Audit report. Motion carried. The January 2013 audit report was received from the Clerk-Treasurer.

#### Discuss and approve Operator's License application by Mariah Marcella Venzke at Heartland C-Store.

A motion was made by Rau, Seconded by Koncel to approve operator license application by Mariah Marcella Venzke at Heartland C-Store. Motion carried. 6/0

#### Public Input.

There was no public input.

#### Dean Faude and Jesse Rieck's monthly reports.

Mr. Faude stated the Jetter is now off the truck. He mentioned 5 broken sidewalk panels on Front Street which have been brought to the attention of Larry Gotham of Morgan & Parmley. The repairs will take place in Spring.

Mr. Reick added to the report that the upstairs furnace walls are completed and primed. Tomorrow will be building the wall around the basement furnace. He also stated that the blacktop on Front Street from Fuzzy's bar down toward Mr. Staab's residence is "heaving". This also has been discussed with Larry Gotham of Morgan & Parmley.

#### Discuss and possible action on purchase of Toolbox Side Mount from Northern Tool in the amount of \$699.99 + \$103.08 shipping & handling.

The board discussed the purchase of toolbox side mount and considered purchase of two (2) toolbox side mounts however it was determined \$103.08 would be shipping per item. A motion was made by Rau, seconded by Seubert to purchase aluminum Rail Top Truck Box from Northern Tool in the amount of \$699.99+ \$103.08 shipping & handling. Motion carried. 6/0

#### Rick Golz's monthly report.

Mr. Golz stated the booster pump has new bearings and seals and is working well. He also stated WWTF is working very well. He is waiting to hear back from Tri-State regarding Lift pump repairs. New van works very well; auto-open on doors not working and will be repaired. The Village decals are magnetic which is easier to remove for washing vehicle.

#### Discuss and possible action on Dorchester Water Utility Deficit.

President Krause stated he has had correspondence from CPA Larry Soyk and Justin Sornsins, MSA on the matter; more discussion is needed as village is looking into water rate increase and utility forgiveness last year was for many years. This item has been tabled.

**Discuss and possible action on Utility Services Co. Inc. billing and contract.**

President Krause stated received the quarterly billing for \$10, 696.38 which is for the initial contract for painting and repair of the Pedishere water tower. A motion was made by Koncel, seconded by Schwoch to cancel the continuous maintenance contact with Utility Services Co. Inc. Motion carried. 6/0

**Chief Gary Leichtman's monthly report.**

Chief Leichtman stated he is still in process of obtaining the on-board computer for the squad car but is waiting to make sure the purchase is compatible with the air card system which he believes will be a state-wide usage for law enforcement.

**Discuss and possible action on employee clothing allowances.**

Currently Village Shop and Chief of Police received \$750 clothing allowance. The Village shop employees would like to have taxed for income so they do not have to track receipts and also can use for medical expenses and deductibles. The Employee Committee will review and amend current handbook wording. A motion was made by Koncel, seconded by Schwoch to approve the maximum of \$750.00 with net after FICA for the Village Shop and Police Chief clothing allowance. Motion carried. 6/0

**Discuss and possible action on road agreement between Village of Dorchester and DMP Real Estate/DMP. LLC.**

Discussion was held on length of road. 250 feet is stated on the draft agreement however, 500 feet may be the potential length. The Planning Commission should review and discuss road agreement for other participation and possible grants.

**Discuss and possible action on Building Permit Applications from DMP Real Estate, address 709 W. Center Ave, Dorchester WI 54425.**

No action was taken.

**Discuss and possible action on Memorial Hall Lease.**

The board reviewed a draft document prepared by Village Attorney Wachsmuth; the current lease is month-to-month. A motion was made by Krause, seconded by Schwoch to sign new lease with current tenants to be returned by February 22, 2013 and runs March 1, 2013 to April 30, 2013 with intent by the village board to advertise for new lease and current tenants can re-apply; if unreturned by February 22, 2013 termination date will be March 31, 2013 with 30 day notice by village board. Motion carried. 6/0

**Discuss and possible action on amendment to Ordinance 165: an Ordinance Regulating Full-Time Employee Residency.**

Trustee Koncel stated she wanted on record that she feels should be after date but cannot clarify her statement due to discussion in closed session is confidential. A motion was made by Rau, Seconded by Dunlap to approve the amendment to Ordinance 165: An Ordinance Regulating Full-Time Residency. 3 yea, 3 Nay; Motion did not carry and is tabled.

**Trustee Koncel to discuss schedule of Village Hall event, rental fees and deposit, cleaning schedule and security of the Village Hall and its content.**

Trustee Koncel proposed to add to current Village Hall rental sheet given out at time of rental: Check outside of building for litter/debris and dispose of properly; \$30- \$50.00 refundable cleaning deposit; a calendar of scheduled events given to Shop Supervisor Dean Faude monthly with updates of new rentals, and second cleaning person to ensure cleaned before schedule events.

A motion was made by Koncel, seconded by Seubert to approve the additional instructions of \$50.00 refundable deposit for cleaning and to check outside building for litter or debris and dispose of properly. Motion carried. 6/0

**Discuss and possible action of fixtures, appliances, and repairs to public buildings and grounds.**

Several pictures of fryers, stove hoods, and coolers that are available on Craig's list were viewed by the village board. Total of all items purchased at posted asking price was \$10, 800.00. A motion was made by Koncel, seconded by Seubert to have Public Building Committee review and purchase 5 items presented up to \$10, 800.00. Motion carried. 6/0

**Discuss and possible action Employer's Health Insurance.**

Discussion was held regarding Supervisors participation in unions due to labor issues as well as definition of Supervisor. Further information is needed; local areas will be contacted regarding Supervisor participation.

**Discuss with Chief of Police leichtman and Trustee Koncel, and possible action regarding Dog Ordinance No. 1-1-2 and leash law per Section 95.21 (3) Wis. Stats.**

Trustee Seubert wanted clarification on the Ordinance and leash law as he is receiving calls regarding dog action in his neighborhood. No action was taken on the Ordinance or Leash law.

**Discuss and possible action on snowmobile routes and noise in town.**

Trustee Seubert discussed clarification on snowmobile routes located near his neighborhood. He stated has been hearing and receiving calls on sled noise within the Village in his neighborhood. Chief Leichtman stated he would look into complaints within the Village. No action was taken on snowmobile routes or noise in town.

**Discuss and possible action regarding putting her 1956 Fire Truck up for sale for \$1,000.00.**

Trustee Rau stated has talked to fire departments and Dorchester Emergency Department and no department stated they had interest in purchasing the 1956 Fire Truck. A motion was made by Seubert, seconded by Dunlap to sell the 1956 Fire Truck for \$1,000.00. Motion carried. 6/0

**Discuss and possible action regarding changes on Board Trustees and Committees compensation.**

President Krause stated that any new compensation would apply to only board members elected in the April 2013 election; other board members and committees would start in 2014. Further review and discussion is needed on this matter.

**Closed Session per Section 19.85 (1)(g) Wis. Stats: Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved. Purpose: Discussion regarding Dorchester Dam repairs and pending litigation involving the Dorchester Dam project.**

**Motion to convene into closed session.**

A motion was made by Koncel, seconded by Rau to convene into closed session. Motion carried.

**Motion to invite non-board members whose presence are necessary for the business at hand during the Closed Session.**

A motion was made by Koncel, seconded by Rau to invite Attorney Bonnie Wachsmuth via speaker phone and Clerk-Treasurer Val Heins whose presence are necessary for the business at hand during the Closed Session. Motion carried. 6/0

**Roll call.**

Suebert – yes

Rau – yes

Dunlap-yes

Schwoch-yes

Koncel-yes

Krause-yes

**CLOSED SESSION**

**Reconvene to Open Session.**

A motion was made by Koncel, seconded by Dunlap to reconvene to open session. Motion carried. 6/0

**Discuss and possible action on Dorchester Dam repairs.**

Discussion was held on Staab Construction Corporation invoice for \$2,772.90 and estimate to do any additional injection for \$785.00. A motion was made by Koncel, seconded by Dunlap to approve payment of Staab Construction Corporation invoice for \$2, 772.90 for repairs of dam cracks to date. Motion carried. 6/0

A motion was made by Koncel, seconded by Schwoch to authorize Staab Construction Corporation final repairs in spring for the amount not to exceed \$785.00. Motion carried. 6/0

A motion was made by Dunlap, seconded by Koncel to approve Tiry Engineering invoices for \$1, 873.10 and \$907.85. Motion carried. 6/0

**Discuss and possible action on date of next Board meeting.**

No action was taken.

**Adjournment.**

A motion was made by Koncel, seconded by Seubert to adjourn. Motion carried. Adjournment 10:38 PM.

Val Heins  
Clerk-Treasurer